

IT / AIMS Implementation of Contractors Bonding and Insurance Company (CBIC) - RLI Subsid. DPR Plan to Website Effective 8/20/19

Submitted ServiceNow 8/29/19 = INC12746471

Client: Contractors Bonding and Insurance Company
Short-Name: CBIC

[Final & Letters with DOBI Edits can be found here](#)

CBIC (RLI) confirmed that the effective and approval date of the submission is 08/20/19. Although the effective date was 08/20/19, CBIC just notified us yesterday evening and there are currently no open claims. This ticket **MUST** be completed ASAP to ensure compliance with state regulations.

CBIC (RLI) has submitted a filing to the NJ DOBI. They have submitted a DPR plan and letters for RLI and a separate DPR plan and letters for Contractors Bonding and Insurance Company (CBIC). They have elected to submit 2 separate packets as they will send us claims for the CBIC subsidiary. This set up is similar to the Cincinnati Insurance group. All of the claims will be handled the same, but each company will have their own letters and DPR Plan. The invoicing process for both will be identical.

Current Process: N/A – client does not currently exist and there is a 0 AFC at this time. The manual CBIC Letters for this client are appropriate for use until they are replaced with the updated letters in RMS.

Business Solution Overview:

CBIC DPR filing has been approved by the DOBI. As such, we will need:

1. Add the updated DPR plan to the Optum website

Detailed Requirements – Letters/Notices:

1. Add the updated DPR plan to the Optum website on **ASAP**. *Final DPR Document located: [Here](#)
 - a. Make sure the document is saved in .pdf version
 - b. Name the document: **RLI & CBIC DPR Plan eff. 8/20/19**